

**MINUTES of the GOVERNANCE COMMITTEE MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 21st day of December, 2017.**

**PRESENT:** Robert Anderson, Chairman  
Jerome D. Schad, Vice Chairman  
Karl J. Simmeth, Jr., Treasurer  
Joseph T. Burns, Secretary to the Authority  
Earl Jann, Executive Director  
Terrence McCracken, Deputy Administrative Director  
Russell Stoll, Executive Engineer  
Paul Riester, Director of Administration  
Karen Prendergast, Comptroller  
Daniel NeMoyer, Director of Human Resources  
Jacqueline Mattina, Deputy Associate Attorney  
Darlene Sikorski-Petritz, Deputy Associate Attorney  
Richard Planavsky, Chief Business Officer Manager/Budget Director  
John Mogavero, Chemist/Chief WTPO  
Paul Whittam, Director of Water Quality

**ATTENDEES:** Sean Dwyer  
Mike Wymer  
Gerald Summe  
Jeff Coulson  
Craig Yokopenic  
John Jennings

**CALL TO ORDER**

**PLEDGE TO THE FLAG**

**I. - ROLL CALL**

**II. - READING OF MINUTES**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on March 23, 2017.

**III. - APPROVAL OF MINUTES**

Motion by Mr. Simmeth seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on March 23, 2017.

**IV. – REPORTS**

**V. - COMMUNICATIONS AND BILLS**

**VI. - UNFINISHED BUSINESS**

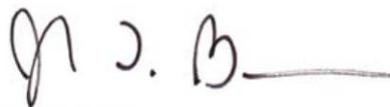
**VII. - NEW BUSINESS**

- A. Development of a new ECWA Commissioner Information Packet

Chairman Anderson instructed the Human Resources Department and the Secretary to the Authority to prepare a checklist of all forms that Authority Commissioners are required to complete on an annual basis.

**VIII. - ADJOURNMENT**

Motion by Mr. Simmeth, second by Mr. Schad and carried that the meeting adjourn.

A handwritten signature in black ink, appearing to read "J. T. Burns", followed by a horizontal line.

Joseph T. Burns  
Secretary to the Authority

PJG